

Georgia Department of Natural Resources

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Reply To:
Hazardous Waste Management Branch
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Chris Clark, Commissioner
Environmental Protection Division
F. Allen Barnes, Director

ELECTRONIC REPORT FILING

IMPORTANT: *If you elect to file the Biennial Hazardous Waste Report electronically, you must print out the Site Identification Form only, sign and return to the Environmental Protection Division with your Waste Reduction Plan, if required, at the address above. You should print and maintain a copy of the entire report for your records, as required.*

Internet Electronic Filing <http://www.arminc.net>

Georgia has contracted with American Resource Management, Inc. (ARM) to provide the 2009 Biennial Hazardous Waste Reporting software for the State of Georgia. ARM has developed a web-based version that does not require any software installation and the site can be accessed from any PC using Microsoft Internet Explorer. *The web-based version is the preferred method to use when completing your reports.* The software includes all codes and provides certain edit checks to eliminate some reporting errors. The link is www.arminc.net. Select Easitrak 2009 and click on New User and enter the facility EPA ID Number and create your own password (even if you have used ARM/Easitrak in prior report years, you must reregister each report year). **Please read all instructions that are available on the web site before using the software.** Your Login ID will always be the generator ID number. If you are filing for multiple sites, you will have to register separately for each using the site ID number. Be sure to print the Site Identification form, sign and return to EPD. Print and retain a copy of the entire report for your records. For additional assistance, contact ARM.

American Resource Management, Inc.
e-mail: jwaites@arminc.net

Facilities Which Create Their Own Flat Files from Their Database

For those companies which may have utilized the Flat File format to submit data in the past, contact Verona Barnes for the file specifications or download them at http://www.gaepd.org/documents/epdforms_hwb.html, then select Hazardous Waste Management: Biennial Report. A signed Site Identification Form (available in the 2009 Hazardous Waste Report Instructions and Form booklet) must accompany your flat file submittal.

Verona Barnes, Georgia Hazardous Waste Management Branch
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